



GOA STATE BIODIVERSITY BOARD

C/o Department of Science, Technology & Environment

Opp. Saligao Seminary, Saligao, Bardez, Goa – 403511.

Website: www.gsbb.goa.gov.in E-mail: goanbiodiversity@gmail.com

No.14-1-2025/GSBB/Acti/094

Dated: 09.05.2025

Invite for Quotation

Sub: Quotation for various services for celebration of International Day for Biological Diversity- 2025, at Ravindra Bhavan, Sankhalim.

Sealed quotations are invited duly in scribed “**Quotation for services on 22.05.2025, on the occasion of International Day for Biodiversity 2025 (IDB 2025)**” are hereby invited by Member Secretary, GSBB at 1st floor, Department of Science and Technology Building, Next to Saligao police station, Saligao- Bardez Goa which should reach in this office on 16.05.2025, before 4:30PM.

Following are the services required for 22nd May 2025:

1. Ecofriendly decoration:

- Main entrance hall decoration, main stage setup (including stage decoration & VIP sofa), lighting lamp, Stage decoration etc

2. Venue arrangements:

- LED Screen*2 with sound system (20*10 & 8*6)
- Chairs

3. Stall setup:

- Inhouse stalls with firm board type material suitable to the eco-theme, 3mX3m with One table, fan & tube light
- Customized stalls for product display and poster/ standee etc.
- Platform in gallery on first floor for live activities of 8*4*1 ft)

4. Catering

- Breakfast for 700 people
- Lunch for 1000 people (Veg and Non- Veg lunch) item wise list may be furnished with catalogue.
- VIP Serving

5. Photography, Videography, Live streaming of the event as well as display on additional screens outside the hall

For more information contact on 8552086154.

Note - All items shall be inclusive of GST or shown separately.

- Vendor / vendors may quote for all items or few items, based on costs, credentials, proofs enclosed and other submissions, screening committee will select vendor..It is necessary to include submission of past experience, proof of work, photo presentation with costs.
- Quantities may reduce or increase at actuals but not more than 30% of the estimate. Agencies could inspect the venue between Monday to Wednesday in morning half to prepare the quotation based on exact quantities and submit the same.
- Use of plastic or non-ecofriendly single use plastic or items banned or deviation from expected quality will attract deduction upto 10% on respective item. All banners and standees shall be in cloth and no flex or plastic.

Dr. Pradip Sarmokadam
Member Secretary, GSBB